

## INSTRUCTIONAL SERVICES-----MOCAP

### What is MOCAP?

The District will participate in the Missouri Course Access and Virtual School Program (“Program”). The Program offers District students the opportunity to enroll in virtual school courses in a variety of grade level and content areas from Kindergarten through grade 12.

### Who is eligible?

The District will annually permit any eligible student, under the age of twenty-one (21) who resides in the District, to enroll in Missouri Course Access and Virtual School Program (“Program”) courses as part of the student’s annual course load. Additional requirements:

1. Is enrolled full-time and has attended a public school, including a charter school, for at least one (1) semester immediately prior to enrolling in the Program. However, if the reason for a student’s non-attendance in the prior semester is a documented medical or psychological diagnosis or condition which prevented attendance, such non-attendance will be excused; and
2. Prior to enrolling in the Program course has received District approval through the procedure set out in this Regulation 6190(A).

### How to enroll?

The enrollment process for participation in the Program will be substantially similar to the enrollment process for participation in District courses. The process will include consultation with a school counselor, principal, and parents.

### What courses are offered?

Courses must be from the approved DESE course list. Contact DESE for the approved list.

### Will the district provide technology, supervision, or a space to access the virtual instruction?

The District is not obligated to provide student computers, equipment or internet access except for eligible students with disabilities in compliance with federal and state law. Space access within the school building for students to access MOCAP coursework will follow current building procedures.

### Will students receiving special services (IEP, 504, etc) be provided support?

Support will be provided through the vendor.

How will this effect MSHSAA eligibility?

MSHSAA eligibility must be approved by the building principal and athletic director.

Can a request for MOCAP be denied?

Yes, a denial is possible if the request is not in the best educational interest of the student. Below are some possible reasons for denial.

- Requested course is already available through the school district.
- Course request does not align with CHS graduation requirements.
- Course prerequisite has not been completed.
- Student is already carrying a maximum academic load.
- Student has not demonstrated success in previous online courses.
- Student does not meet eligibility requirements as stated by law.
- Other

What is the appeals process to a denial?

When a District school denies a student's enrollment in a Program course or enrollment as a full-time Program student, the District will provide in writing a "good faith" reason for the denial. Such good faith determination will be based upon a reasonable determination that the enrollment is not in the student's best educational interest. Where enrollment is denied, the following process will be utilized:

1. The District will notify the student and the student's family in writing of the right to appeal denial of Program enrollment to the Board of Education; and
2. The family will be given an opportunity to present the reasons for their appeal to the Board at an official Board meeting; and
3. The District, at such Board meeting, will provide the basis for its determination that Program enrollment was not in the student's best educational interest; and
4. The written submissions by the family and the District will be incorporated into Board minutes; and
5. The Board's written decision and the reason for that decision will be provided to the family within thirty (30) days of such Board meeting; and
6. The family may appeal the Board's determination to the Department of Elementary and Secondary Education. The Department shall provide their decision within seven (7) calendar days.

Further information on MOCAP can be found in Board Policy/Reg 6190. Contact Dee Luker ([lukerd@osager1.com](mailto:lukerd@osager1.com)) or Jeremy McKague ([mckaguej@osager1.com](mailto:mckaguej@osager1.com)) for more information.